

**GROTON PUBLIC LIBRARY
LIBRARY BOARD MEETING**

Wednesday, April 18, 2018

Groton Public Library

4:00 p.m.

- I. Call to order
- II. Roll call
- III. Public Comments
- IV. Communications
- V. Approval of minutes of the February 21, 2018 Library Board meeting.
- VI. Review of February and March statistics
- VII. Director's Report
 - A. Library Director activities
 - 1. Arranged donation of chairs from Pfizer to replace one that had been damaged by a patron. They generously sent us 6 chairs so we would have spares.
 - 2. Coordinated an all staff meeting held on March 26 from 9-11 a.m. focused on safety issues.
 - 3. Began exploring alternatives to the wallcovering in the large meeting room. The existing vinyl wallcovering needs to be replaced with something that allows monthly art installations to be hung without damaging the walls.
 - 4. Attended the meeting about the future of the Groton Family Farm held at the Library on March 22. The Burrows family has a collection of local history materials that would be an important addition to the Library's collection.
 - 5. Submitted a grant to the Chelsea Groton Foundation for funding replacement furniture for the children's activity room.
 - 6. SECONNLIB partners met on April 2 to evaluate an upgrade to the public catalog. The service provides cover art for DVDs, lists series information, offers information about the author and includes readers' advisory suggestions.
 - B. Library activities
 - 1. Multiple sessions of Microsoft Office Training taught by library staff are being offered in the Library's Tech Lab for Town employees.

2. Two Irish programs were well-attended and received attention in The Day. (<https://www.theday.com/local-news/20180317/fxe1ilte-st-patricks-day-event-teaches-language-of-ireland>)
3. Volunteer Jody Katz was chosen by the CT Library Association to receive the Edith B. Nettleton Award for her service. Jody passed away in December; her family will attend the CLA annual conference in April to accept the award on her behalf. (<https://www.theday.com/local-news/20180318/groton-library-volunteer-gave-to-others-even-as-she-faced-challenges>)

C. Circle of Friends

1. The Friends' fundraiser at Dog Watch Café earned \$200.
2. About 100 people attended the 12th annual Edible Books Festival on April 8.
3. The COF received \$500 from the Walmart Foundation to purchase materials for the Book Buddies program.

VIII. New Business

- A. Review of meeting room policy – Cathleen Clifford (who supervises the Circulation Desk and coordinates the meeting rooms) will provide an overview.

IX. Old Business

X. Adjournment